



Payment by direct debit

Instruction to your bank or building society to pay by direct debit

Please complete sections A and B below, sign and return to:

Irish Taxation Institute (ITI), South Block, Longboat Quay, Grand Canal Harbour, Dublin 2



Originator Identification No:

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Please use BLOCK CAPITALS throughout

SECTION A – Your details

Name

Address

Postcode

Your Instruction to your Bank, and your Signature

- » I instruct you to pay Direct Debits from my account at the request of ITI.
- » I confirm that the amounts to be debited are variable and may be debited on various dates.
- » I shall duly notify the Bank in writing if I wish to cancel this instruction. I shall also so notify ITI of such cancellation.

Signature

Date

SECTION B – Bank/building society details

Please write the full name and postal address of your bank or building society branch below

Name of account to be debited (as printed on your cheque book)

Bank/building society account number

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Branch sort code

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The Direct Debit Guarantee:

- » This is a guarantee provided by your own Bank as a member of the Direct Debit Scheme, in which all Banks and Originators of Direct Debits participate.
- » If you authorise payment by Direct Debit, then:
 - > Your Direct Debit Originator will notify you in advance of the amounts to be debited to your account.
 - > Your Bank will accept and pay such debits, provided that your account has sufficient available funds.
- » If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged.
- » You can cancel the Direct Debit in good time by writing to your Bank/building society.